

Minutes of Coedpoeth Community Council - Full Council Meeting - 10/05/22

Date and time: 10/05/22 7:30 PM to: 10/05/22 9:30 PM

Present: Helen Belton, Clerk to Coedpoeth Council, George Price, Phil Wilson, Graham Kelly, Glenda Kelly, Ben Brown, Stan Scheurleer, Anthony Wedlake

Absent: Krista Childs, Lia Van Ryswyk, Yvonne McCarroll

Location: The Old Carnegie Library

Link: <https://app.meetingking.com/meetings/377765>

Topics

1. Apologies for absence

Note Cllr Y McCarroll, Cllr L Van Ryswyk

2. Approval of Minutes

Decision The minutes of the last meeting, held on the 12th April 2022, were accepted and approved.

3. Declarations of Interest

Note None declared.

4. Public Participation

Note David Bown attended the meeting to talk about adding 2 names to the Memorial. There is a precedent for adding names; other councils have done it and there is also a grant available.

David wanted the council to consider the names of two brothers, from Coedpoeth, who had died in more recent conflicts.

The Council liked the idea and it would be brought to a future agenda after Mr Bown did some more research. Cllr Scheurleer was willing to work alongside him.

Note Tom Lawton attended the meeting to talk about speeding, particularly down Talwrn Road. Tom shared facts and figures with the council. Tom proposed that the best way to alleviate this was to have average speed cameras across the village. Some speeding was happening in the middle of the night and there seemed to be a correlation with Village Bakery shifts ending.

Cllr Brown spoke about his previous research on this. Cllr Brown was expecting quotes for speed awareness cameras.

A meeting with Highways was needed.

Note Tony Wyatt was also present.

Task Coedpoeth Clerk would agenda names on the Memorial for a future agenda

Owned by Clerk to Coedpoeth Council due 07/06/22

Task Coedpoeth Clerk would agenda Average Speed Cameras for a future agenda.

Owned by Clerk to Coedpoeth Council due 07/06/22

5. Coedpoeth Community Agent update

Note The Community Agent was going to start day trips/coach trips again soon. The Clerk would liaise with Suzanne (Minera agent) about the Dementia Friendly workshops.

6. PCSO Reports

Task Coedpoeth Clerk would find out when PCSOs would next visit

Owned by Clerk to Coedpoeth Council due 31/05/22

7. WCB Councillors' Update

Note Congratulations to both Wrexham Councillors Krista Childs and Anthony Wedlake. Anthony had started his induction with WCBC. He was interested in Youth and Housing and would do his best to support the community council as well. He hoped to play a positive role.
anthony.wedlake@wrexham.gov.uk

Note Krista.

7-1. Electrical Supply to the Youth/Play Project

Task Coedpoeth Clerk to check minutes to look for ring-fenced money

Owned by Clerk to Coedpoeth Council due 10/05/22

Note There were no other updates.

8. Planning Applications

Note There were no new applications. The Application on Rhosberse Road had now been passed.

9. Laptops and Printers for councillors

Task Cllr Ben Brown to liaise with the Clerk on the purchase of 3 laptops for councillors.

Owned by Ben Brown due 31/05/22

Note Cllr Brown would speak to Cllrs Van Ryswyk and McCarroll about their tech needs. Cllr Price didn't feel that a laptop was necessary for him, now the meetings were again in person.

10. Bank Accounts

10-1. Signatories for the current account and payroll account

Note The form had been scanned and sent to Unity Trust (to add H Belton as a signatory and internet user). Once this had been cleared, the Clerk would add other users and check signatory lists.

11. Streetlight Maintenance

Task Coedpoeth Clerk to investigate SALIX loan for LED light replacement

Owned by Clerk to Coedpoeth Council due 31/05/22

Task Cllr Brown to continue research on lanterns

Owned by *Ben Brown* due 31/07/22

Note A source of LED lanterns was needed while we wait for the tenders and the SALIX loan. Mega agreed to use whatever they've got in stock in the meantime. After the backlog is cleared, Mega will move lights together, of the same wattage, for a better, more uniform look. It will cost £117,000 to change all the concrete columns that are needed, but not all at once. It was important to let the public know what is happening. All reported lights were now in progress.

12. Speed Display Signs

12-1. To discuss the purchase of Illuminating Speed Display Signs for the A525 and Talwrn Road, to show that the Council is aware and actively engaged in attempting to prevent speeding within the village.

Note Cllr Brown was in touch with 3 suppliers to get a quote. The cost varies because of mains power and battery power. Positions needed to be decided on and whether on Coedpoeth or Wrexham posts. A working group was needed; Cllr Brown, Cllr Graham Kelly, Cllr Scheurleer. A meeting was needed with Wrexham Highways.

Task Cllr Brown would organise a meeting with the Speed Display Sign Working Group

Owned by *Ben Brown* due 07/06/22

13. Jubilee Celebrations

13-1. To receive any update on the Jubilee Celebrations

Note Planning was continuing but this was not a council item.

14. British Gas Service Plans

Note British Gas Service Plans were discussed, which were ending for the Parish Hall and public buildings.

Task Boiler Service Contracts - The Clerk and councillors would come up with a list of contractors who could do this work.

Owned by *Stan Scheurleer* due 07/06/22

Task Boiler Service Contracts - The Clerk and councillors would come up with a list of contractors who could do this work.

Owned by *Graham Kelly* due 07/06/22

Task Boiler Service Contracts - The Clerk and councillors would come up with a list of contractors who could do this work.

Owned by *Ben Brown* due 07/06/22

15. The Big Park Project

15-1. Transfer of Assets at the Big Park

Task Coedpoeth Clerk to check footpaths at the Big Park

Owned by *Clerk to Coedpoeth Council* due 10/05/22

Note To consider beginning the process of the asset transfer from WCBC to Coedpoeth CC.

Decision It was proposed and seconded for the council to go ahead to begin the process to transfer the Big Park asset to Coedpoeth Community Council.

There was an abstention from Cllr Price.

Cllr Scheurleer explained how everything was in place for the transfer; legal and charity.

The transfer was heavily supported by WCBC and the FAW.

Cllr Price withdrew his opposition to the transfer.

It was clarified that this was not just about football and the football club; there was much more to it for the future, but yes, Coedpoeth Community Council would end up with some form of responsibility. The project involved a wide variety of people from the community and there would be Coedpoeth Council reps on the transfer committee.

Proposed, seconded and resolved.

15-2. Nant Mill

Note Thought was needed on the issue of transferring the issue of Nant Mill to the Community Council. This would be added to a future agenda.

16. Payments

Decision The payments, to the value of £18,309.30 (excl VAT) were authorised and approved.

Note Cllr Krista Childs arrived at 8.56pm.

Task ~~Coedpoeth Clerk would prepare adverts for the position of Clerk and a meeting would be called in a few days.~~

Owned by *Clerk to Coedpoeth Council* due 17/05/22

17. Receive Items for the Next Agenda

Note Next month, to review and adopt the following:

- a. Code of Conduct
- b. Fixed Asset Register (Copy to be tabled at Meeting)
- c. Complaints Procedure
- d. Data Protection Policy
- e. Internal Financial Controls
- f. Freedom of Information Scheme
- g. Investment Statement
- h. Risk Assessment

The Internal Audit Report would be added to the agenda.

A Cemetery Meeting would be arranged.

The issue of the Caretaker's Flat would be brought to the agenda.

Task Coedpoeth Clerk to agenda Internal Audit Report and the Caretaker's Flat

Owned by *Clerk to Coedpoeth Council* due 07/06/22

Task Coedpoeth Clerk and Cllr Brown would organise a Cemetery Meeting

Owned by Clerk to Coedpoeth Council due 24/05/22

Task Clerk and Cllr Brown would organise a Cemetery Meeting

Owned by Ben Brown due 24/05/22

Task Coedpoeth Clerk would add the policies and procedures to the next meeting

Owned by Clerk to Coedpoeth Council due 07/06/22

18. Date and Time of Next Meeting

Note Tuesday 14th June - Full Council Meeting

Note Meeting closed 9.08pm.

Task Summary

New Tasks

Task Coedpoeth Clerk would agenda names on the Memorial for a future agenda

Owned by Clerk to Coedpoeth Council due 07/06/22

Task Coedpoeth Clerk would agenda Average Speed Cameras for a future agenda.

Owned by Clerk to Coedpoeth Council due 07/06/22

Task Coedpoeth Clerk would find out when PCSOs would next visit

Owned by Clerk to Coedpoeth Council due 31/05/22

Task Coedpoeth Clerk to check minutes to look for ring-fenced money

Owned by Clerk to Coedpoeth Council due 10/05/22

Task Cllr Ben Brown to liaise with the Clerk on the purchase of 3 laptops for councillors.

Owned by Ben Brown due 31/05/22

Task Coedpoeth Clerk to investigate SALIX loan for LED light replacement

Owned by Clerk to Coedpoeth Council due 31/05/22

Task Cllr Brown to continue research on lanterns

Owned by Ben Brown due 31/07/22

Task Cllr Brown would organise a meeting with the Speed Display Sign Working Group

Owned by Ben Brown due 07/06/22

Task Boiler Service Contracts - The Clerk and councillors would come up with a list of contractors who could do this work.

Owned by Stan Scheurleer due 07/06/22

Task Boiler Service Contracts - The Clerk and councillors would come up with a list of contractors who could do this work.

Owned by Graham Kelly due 07/06/22

Task Boiler Service Contracts - The Clerk and councillors would come up with a list of contractors who could do this work.

Owned by Ben Brown due 07/06/22

Task Coedpoeth Clerk to check footpaths at the Big Park

Owned by Clerk to Coedpoeth Council due 10/05/22

Task ~~Coedpoeth Clerk would prepare adverts for the position of Clerk and a meeting would be called in a few days.~~

Owned by Clerk to Coedpoeth Council due 17/05/22

Task Coedpoeth Clerk to agenda Internal Audit Report and the Caretaker's Flat

Owned by Clerk to Coedpoeth Council due 07/06/22

Task Coedpoeth Clerk and Cllr Brown would organise a Cemetery Meeting

Owned by Clerk to Coedpoeth Council due 24/05/22

Task Clerk and Cllr Brown would organise a Cemetery Meeting

Owned by Ben Brown due 24/05/22

Task Coedpoeth Clerk would add the policies and procedures to the next meeting

Owned by Clerk to Coedpoeth Council due 07/06/22