



CYNGOR CYMUNDOL COEDPOETH COMMUNITY COUNCIL

Minutes of FULL COUNCIL held in The Old Carnegie Library, Park Road, Coedpoeth on Tuesday 11th June 2023 at 7.00pm – 9.10pm.

PRESENT

Cllrs: V Jones (Vice - Acting Chair), A Wedlake (via Zoom)(County Cllr), G Price, P Wilson, L v Ryswyk, Y McCarroll, M Roberts

IN ATTENDANCE

Mrs V Bolton – Clerk

75. APOLOGIES

Cllrs G Williams, G Cutler, GI Kelly, Gr Kelly

76. DECLARATIONS OF INTEREST

None

77. PUBLIC PARTICIPATION

3 members of the public present.

78. MINUTES

RESOLVED: That Minutes of Full Council held on 6th June 2023 be accepted with no matters arising.

Proposer: Cllr A Wedlake Seconder: Cllr P Wilson Vote: All others in favour

Abstained: Cllrs Price, McCarroll and van Ryswyk as they had not been present

Signed by Chair.....

79. CHAIRMAN'S COMMUNICATIONS

Cllr Wedlake informed Council that

- i) both Cllr Ben Brown and Sheila Edwards had given their resignation from the Council and after conversation with both, he had accepted their resignation. He asked Councillors to join him in thanking both for their hard work and contribution to the Council over the last years.
- ii) There will be a notice to co-opt new Councillors.
- iii) Concerned that recent rumours and comments from public around misinformation, had caused worry to these and other Councillors and encouraged others to bring forward any concerns about present actions of Council.

80. COUNCILLORS COMMUNICATIONS

- i) Cllr V Jones shared that he attended the recent Big Park Project meeting which had been very productive.
- ii) Other councillors present had nothing to report.

81. WREXHAM COUNTY BOROUGH COUNCILLORS – WARD UPDATES

Cllr Wedlake– informed Council that:

- i) He had attended a recent meeting about the Big Park Project with Cllr K Childs and WCBC Mark Pritchard who gives the support of the Council to the project
- ii) Nant Mill takeover is progressing along with support for the Clywedog Trail programme
- iii) Ruthin Road pavement has been cleared to allow safer access to pedestrians
- iv) WCBC Executive board has recently reported a £23m deficit only 3 months into the year. Very concerning and will have some impact on services

82. CLERK'S REPORT

Clerk presented a verbal report:

- i) Redundancy process going forwards with Cemetery Superintendent rejecting part time contract and accepting redundancy – employment terminated 07/07/23
- ii) Audit deadline is 7th August so much time will be involved over next 3 weeks
- iii) Fire system for both buildings, CCTV and Intruder Alarm in Parish Hall is now installed, updated and operational
- iv) Community Agent's role has not yet had any applicants
- v) Consultation has now closed – over 100 responses – summary will be provided at next meeting

Signed by Chair.....

83. PLANNING APPLICATION

- i) P/2023/0873 –ERECTION OF DWELLING (IN RETROSPECT) PREVIOUSLY APPROVED UNDER P/2020/0873 LAND SOUTH OF NANT COTTAGE LOWER ROAD COEDPOETH WREXHAM
 - a. Cllr Wedlake informed that residents had requested intervention of Council on prior occasion
 - b. Right of way has been damaged by developer
 - c. Recommends Council strongly oppose this and any retrospective planning permissions

RESOLVED that:

Clerk enters notice of strong objections to WCBC Planning Department for this application

Proposer: Cllr A Wedlake Seconder: Cllr G Price Vote: AIF

- ii) P/2023/0075 - DEMOLITION OF DETACHED GARAGE AND ERECTION TWO STOREY SIDE EXTENSION 1 HILLSBROOK TOP TALWRN COEDPOETH WREXHAM

RESOLVED that:

Clerk enters notice of no objections to WCBC Planning Department for this application.

Proposer: Cllr P Wilson Seconder: Cllr G Price Vote: AIF

84. FINANCIAL REPORTS

Cllr Roberts provided his own review of reports, and stating his own experience indicated disappointment in accuracy of reports in that certain items should be recorded on an accrual's basis. Cllr Wedlake and the Clerk reminded him that the subject had been investigated by the Clerk and the accountant and advice had been sought from One Voice Wales and the Audit Wales Manager.

Cllr Roberts left the meeting at 7.53pm.

Cllr Price requested that Payroll be broken down into pay for individuals for quarterly reports.

RESOLVED that:

- i) Discussions over accruals and methods of presenting the accounts are not repeated again and that accountant and RFO continue to present accounts in current manner

Proposer: Cllr A Wedlake Seconder: Cllr G Price Vote: AIF

Signed by Chair.....

ii) All reports for June 2023 be accepted -			
1. Invoices	Total	£13,600.10	
2. Direct Debits	Total	£8,805.36	
3. Payroll	Total	£10,225.33	
4. Bank Balances	Current	£15,330.04	
	Deposit	£1,646.21	
	Reserve	£92,687.61	
5. Income - 1 st Apr- 30 th Jun	Total	£81,653	
6. Expenditure - 1 st Apr- 30 th Jun	Total	£75,140	

Proposer: Cllr G Price

Seconder: Cllr Y McCarroll

Vote: AIF

85. POLICIES – to approve:**RESOLVED** that:

- i) Email Policy is approved and adopted
- iii) Privacy Policy is approved and adopted

Proposer: Cllr A Wedlake

Seconder: Cllr L van Ryswyk

Vote: AIF

- ii) Unacceptable Actions Policy be deferred and reviewed

Proposer: Cllr P Wilson

Seconder: Cllr G Price

Vote: AIF

86. URGENT MATTERS

Notice of items that should be considered at the meeting as a matter of urgency pursuant to Section 100B (4B) of LGA 1972.

Deferred from Extraordinary meeting 29th June 2023

APPLICATION TO HIRE AGREEMENT FOR FIRE SAFETY EQUIPMENT / CCTV / INTRUDER ALARM – already verbally agreed – this means that all fire safety, CCTV and Intruder Alarm equipment will be operational and up to date as required by Law. Also, overall it reduces costs for annual maintenance plans.

RESOLVED that:

- i) Agreement to pay over 3yrs (36 months)

Proposer: Cllr Y McCarroll

Seconder: Cllr L van Ryswyk

Vote: AOIF

Abstained: Cllr G Price

- ii) Agreement to pay initial month payment of £685.25 and £299 document cost

Proposer: Cllr Y McCarroll

Seconder: Cllr L van Ryswyk

Vote: AOIF

Abstained: Cllr G Price

Signed by Chair.....

iii) Resolution to accept monthly payments of £326.45 incl. VAT for 35 months

Proposer: Cllr A Wedlake Second: Cllr L van Ryswyk Vote: AOIF

Abstained: Cllr G Price

iv) Agreement to accept total costs of £ 12,410.00

Proposer: Cllr L van Ryswyk Second: Cllr P Wilson Vote: AOIF

Abstained: Cllr G Price

87. AUDIT RESPONSE / ACTION PLAN

- i) Outstanding recommendations:- To be reviewed after new recommendations
- ii) Recommendations - Issue Points 1 – 9 addressed
- iii) Actions - Issue Points 1 – 9 addressed

Lead Person identified with end date

- 1. AW – end October – Risk Register prepared for discussion and amendment, with actions to mitigate risks
- 2. VB/TD – end August – redraft of budget finalised for discussion and approval
- 3. VB/TD – end August – redraft of budget finalised for discussion and approval
- 4. VJ/VB – end of year – Fixed Assets assessed and up to date with recommended points identified and recorded
- 5. TD – end of September – monthly financial reports showing actual against budget for each heading
- 6. VB – end of September – all contracts updated
- 7. VB – end of Financial Year – Terms of Reference for each Working Group
 - i) Finance
 - ii) Property
 - iii) Cemetery
 - iv) Planning
 - v) HR / Staffing in place
- 8. VB – end of August – to update bank mandate to required levels
- 9. VB – January 2024 – review once Risk Register in place

Further points deferred to next meeting.

Signed by Chair.....

88. EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That in accordance with Public Bodies (Admissions to Meetings) Act 1960) and Local Government Act 1972 Schedule 12 A public and press be excluded during the following items:

Proposer: Cllr A Wedlake

Seconder: Cllr Y McCarroll

Vote: AIF

Confidential information has been removed.

89. NEXT MEETING

To be held at 7.00pm on Tuesday 1st August 2023 at the Old Carnegie Library, Park Road Coedpoeth LL11 3TD

Meeting Ended 9.14pm

Signed by Chair.....